

June 2020

Dear Parent/Carer,

I hope that you are all safe and well. I am writing to you regarding the arrangements for wider opening of the school to Years 10 and 12 from Monday 15<sup>th</sup> June 2020. As you will be aware on 24<sup>th</sup> May 2020, the Prime Minister announced that secondary schools should plan on the basis that from the week commencing 15 June, they can invite year 10 and 12 pupils back into school for some face-to-face support with their teachers, to supplement their remote learning.

We have been working tirelessly on a school plan for wider opening, based on the Department for Education, Local Authority and Professional Association Guidance. Before I share some of the details, I want you to know that our priorities in making plans for wider opening are:

- The safety of our students
- The safety of our staff
- The quality of provision for those students attending school
- The quality of the education available to those students learning at home

**Provision at Hanson:**

It is our intention that from Monday 15<sup>th</sup> June 2020, we will offer the following five provisions:

1. Key worker and vulnerable children provision 8.00am-3.00pm daily based on level 1 and 2 in the main building.
2. Year 10 face-to-face provision 8.30am-12.15pm daily based on level 4 in the main building (2 Form groups per day except Friday).
3. Year 12 face-to-face provision 1.00pm-3.00pm daily based on level 3 in the main building.
4. Continued remote home learning opportunities for Year 7, 8 and 9 students.
5. Continued support and guidance to our Year 11 and 13 students in preparation for their next stage of education, training or employment.

After speaking to a great number of families I know that there is a shared keenness to get our children and young people back into school, at the earliest point provided but at the same time ensuring their safety is paramount. However, I also recognise your right as a family to express legitimate concerns about your child returning to school. These worries and concerns that we all share are legitimate; it is my determination to do all I can to allay those concerns.

Thank you to those Year 10 and 12 parents who completed our recent survey. This has informed our planning. Where you indicated that you would like your child to return to school for face-to face provision, I have written personally to those students with information about their return to school. Please do not send your child to school, if you have chosen not to access the face-to-face provision.

During the last twelve weeks we have provided high quality care and provision for our key worker and vulnerable children. As a hub school we have also hosted staff and children from Swain House Primary School, Grove House Primary School and Thackley Primary School. During that time we have established a great amount of knowledge about how best to keep children and professionals safe whilst at the same time ensuring learning is productive, fun and memorable.

### **Key Worker and Vulnerable Children:**

Our key worker and vulnerable children provision continues. Students are encouraged to arrive at **8.00am** via the front door, are encouraged to wash and sanitise their hands. They are offered breakfast, lunch and three activities during the day. Students are now based on level 1 and 2 in the main building. In preparation for wider opening the key worker and vulnerable children provision now **finishes at 3.00pm** - students are offered a grab bag to take away for tea. If this causes a problem for you or your child please do not hesitate to contact us.

### **Home Learning:**

We will continue to set work for Years 7, 8 and 9 using Show My Homework (Satchel), GCSEPod, Hegarty Maths, Doodle and work packs, as we know that these students are likely to remain at home for the foreseeable future. Students should continue to complete work and engage with their teachers via email and the various learning platforms. Our Pastoral Teams have been in touch with families and will continue to do so to check on welfare and progress. We will continue to set work for Year 10 and 12 to compliment their face-to-face support in school.

### **Phased return:**

For wider opening there are separate plans for Years 10 and 12 with each plan highly considerate of the safety of our student and staff, and the need to provide some face-to-face support for students in those year groups inline with government proposals. Staff and students will be placed into 'bubbles' with no more than 8 students in a class and we have reduced the number of contacts that each person has in the building each day. The staff and students in the bubbles will, wherever possible, stay together throughout the time they are in school and not mix with any other children or adults.

To make a significant positive impact upon their learning, mental health and well being for Year 10 and Year 12 we are determined to establish an approach to create an effective provision from the outset. The class sizes will operate at a maximum of 8 or less. Week 1 will focus on wellbeing and week 2 onwards will provide taught content in key areas as part of our recovery curriculum.

### **Year 10:**

Students are asked to arrive at **8.30am** on their allocated days and enter through the front door only. Please note the bottom and top gates remain open, but students can only enter the building through the main entrance. Hand washing and sanitising facilities will be provided on arrival. Students will be welcomed and directed to their classroom on level 4, using the one way system now in operation.

We intend to have **two form groups in for Year 10 each day** (see table below). Students will be based in the same classroom with the same group of students – Teachers will move to the students. With the exception of week 1, students will study core subjects for 3 hours to compliment their remote learning (see table below). Students will operate from one work station within the same classroom. They will be provided with equipment and they are not required to bring their books or planner to school. Equipment should not be shared. Teachers will not take any books home with them to mark and assess.

At **12.00pm** students will be dismissed in a staggered approach and will be asked to leave the school site. As they leave school students will be offered a grab bag containing a sandwich, drink, fruit and muffin. A bottle of water will be provided during the morning.

It has been decided following extensive consultation and discussion that students will not be required to wear their uniform. They should wear practical and sensible clothing which is appropriate to weather conditions and which can be washed at a high temperature. However, students are expected to wear their ID badge/lanyard at all times.

Students must only attend school on their allocated days and at their allocated times.

Year 10					
8.30-12.15pm	Monday	Tuesday	Wednesday	Thursday	Friday
Form	10A/10B	10C/10D	10E/10F	10G/10H	10J/10K/10N/10SR/10AP

Year 10 Plan		
Week 1	w/c 15 <sup>th</sup> June	Wellbeing face-to-face support
Week 2	w/c 22 <sup>nd</sup> June	Wellbeing, English and Maths face-to-face support
Week 3	w/c 29 <sup>th</sup> June	Core: English, Maths and Science face-to-face support
Week 4	w/c 6 <sup>th</sup> July	Core: English, Maths and Science face-to-face support
Week 5	w/c 13 <sup>th</sup> July	Recovery Curriculum

#### Year 12:

Students are asked to arrive at **1.00pm** on their allocated days and enter through the front door only. Please note the bottom and top gates remain open, but students can only enter the building through the main entrance. Hand washing and sanitising facilities will be provided on arrival. Students will be welcomed and directed to their classroom on level 3, using the one way system now in operation. Students will not have access to any other areas in school.

Students will attend week 1 in their form groups and from week 2 in their timetabled blocks. **Students must only attend school on their allocated days and at the allocated times.** Each day that they are with us students will study core subjects for 2 hours to compliment their remote learning (see table below). Students will be provided with equipment and they are not required to bring their books to school. Equipment should not be shared. Teachers will not take any books home with them to mark and assess.

At **3.00pm** students will be dismissed in a staggered approach and will be asked to leave the school site. Students should wear practical and sensible clothing which is appropriate to weather conditions and which can be washed at a high temperature. Students are expected to wear their ID badge/lanyard at all times.

Year 12					
1-3pm	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 Form	12A	12B	12C	12D	Level 2 and FA by arrangement
Week 2+ Block	Block A	Block B	Block C	Block D	Block E

Year 12 Plan		
Week 1	w/c 15 <sup>th</sup> June	Wellbeing (Form groups)
Week 2	w/c 22 <sup>nd</sup> June	Blocks: Taught content/face to face support 2 hrs per subject block
Week 3	w/c 29 <sup>th</sup> June	Blocks: Taught content/face to face support 2 hrs per subject block
Week 4	w/c 6 <sup>th</sup> July	Blocks: Taught content/face to face support 2 hrs per subject block
Week 5	w/c 13 <sup>th</sup> July	Blocks: Taught content/face to face support 2 hrs per subject block

## **Our intentions**

- Our intention to take a phased approach w/c June 15th
- Our intention to split year groups and classes into small groups and 'bubbles' (max 8 students per room)
- Our intention to retain 2m strict social distancing for all in-school groups / classes
- Our intention to keep 'bubbles' separate over the course of the day
- Our intention to ensure that no classroom is used by a different group of students without a full clean being done between sessions and clean frequently touched surfaces throughout the day. We have increased cleaning hours and routines throughout the school day
- Our intention to eradicate any unnecessary gathering points for students inside and outside the building
- Our intention to introduce a one way system and clear demarcation of routes, no entry points and 2m distancing through signage. Movement around school will be limited
- Our desire to offer subject specialist support to students when in school – though this cannot be guaranteed to be with their normal class teacher / form tutor
- Our intention to maintain a quality education to those students learning from home, through the continued use of Show My Homework (Satchel), GCSEPod, Hegarty Maths, Doodle and work packs.
- Our intention to operate staggered start and finish times. Students must not be late and only attend on their allocated days to enable us to manage groups 'bubbles' effectively

## **Other steps to maximise safety**

- We will continue to keep classrooms well ventilated
- All classrooms, entry and exit points will have sanitiser and wipes
- We will provide hand washing facilities inside and outside the building and provide clear toilet protocols (one in and one out)
- Students are asked not to bring anything from home, other than their coat/jacket which can be stored on the back of their chair. Lockers will not be accessible
- Any parents/carers intending to drop off/pick up students must not enter the building
- Members of the school community must not enter site if they are displaying Covid 19 symptoms
- We will ensure that if a student starts to display symptoms during the day they will be moved to a designated area of school (away from others), supervised until collected by a parent/carer and you will be asked to take them for a Covid 19 test.
- Please do not send your child to school if they or any member of the household are ill or displaying Covid 19 symptoms
- Please let us know if your child is not going to be attending on a day when they are due to be in school
- Respect government guidance on social distancing at all times

In our planning we have given careful consideration to the timetable and layout, we have detailed risk assessments and updated relevant policies. For more information please see our wider opening guide on the school website. As always, we are contactable via reception by telephoning 01274 776200 or email [info@hansonacademy.org.uk](mailto:info@hansonacademy.org.uk) or [studentquestions@hansonacademy.org.uk](mailto:studentquestions@hansonacademy.org.uk)

Thank you for your understanding and patience during this time. Though there are many challenges ahead, I would like to take this opportunity to say just how much I am looking forward to beginning the process of re-establishing our school and welcoming more students back to Hanson.

Yours sincerely



Richard Woods  
Headteacher